

# AGENDA

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Clyffe Pypard and Bushton Village Hall, Bushton, Swindon, SN4 7PX  
**Date:** Wednesday 26 June 2024  
**Time:** 6.30 pm

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Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:00pm.**

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Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer), direct line 01225 718059 or email [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

CLLr David Bowler, Royal Wootton Bassett South & West  
CLLr Allison Bucknell, Lyneham  
CLLr Steve Bucknell, Royal Wootton Bassett East  
CLLr Mary Champion, Royal Wootton Bassett North  
CLLr Nick Dye, Cricklade & Latton Division  
CLLr Jacqui Lay, Purton

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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## **Parking**

Parking is available on site.

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk)  
Democratic Services Officer – [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

Items to be considered	Time
<b><u>Networking</u></b>	
A chance to meet your Wiltshire Councillors from <b>6:00pm</b> .	
<p>1     <b>Election of Chairman</b> (<i>Pages 1 - 2</i>)</p> <p>The Democratic Services Officer will preside over the election of the Chairman for the forthcoming year.</p>	<b>6:30pm</b>
<p>2     <b>Election of Vice-Chairman</b></p> <p>To elect a Vice-Chairman for the forthcoming year.</p>	
<p>3     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>4     <b>Minutes</b> (<i>Pages 3 - 52</i>)</p> <p>To approve the minutes of the meeting held on 13 March 2024 as a true and correct record.</p>	<b>6:35pm</b>
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6     <b>Chairman's Updates</b></p> <p>The Chairman will give updates including:</p> <ul style="list-style-type: none"> <li>• Clyffe Pypard Parish Council will change to Clyffe Pypard and Bushton Parish Council in 2025.</li> </ul>	
<p>7     <b>Information Items</b> (<i>Pages 53 - 82</i>)</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Age UK</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care Board)</li> <li>• Neighbourhood Crime Figures <a href="#">Search by Police Team</a></li> <li>• Wiltshire Council <a href="#">Consultation Portal</a></li> <li>• Wiltshire Council Information Items: <ul style="list-style-type: none"> <li>○ Local Nature Recovery Strategy</li> <li>○ Lime Kiln Leisure Centre Temporary Changing Room and Pool Closure</li> </ul> </li> </ul>	<b>6:40pm</b>
<p>8     <b>Lyneham Banks Update</b></p> <p>To receive an update from Octavius Infrastructure about the</p>	<b>6:45pm</b>

progress towards reinstating the road at Lyneham Banks.

9 **Spotlight on Parishes and Partners** (*Pages 83 - 108*)

7:00pm

To receive updates from our key partners, including:

Verbal Updates

To receive any verbal updates from representatives, including:

- a. Wiltshire Police
- b. Parish and Town Councils

Written Updates

The Board is asked to note the following written and online updates attached to the agenda:

- a. Wiltshire Police
- b. Wiltshire and Swindon Road Safety Partnership
- c. Purton Parish Council
- d. Cricklade Town Council

10 **Our Community Matters**

7:20pm

Updates from Area Board members on the Community Area Action Plan.

10a **Area Board - End of Year Report** (*Pages 109 - 112*)

To receive a report from the Strategic Engagement and Partnerships Manager about the progress that the Area Board has made towards its priorities over the past year.

10b **Youth Forum**

Royal Wootton Bassett and Cricklade Youth Forum update – Cllr Allison Bucknell

Royal Wootton Bassett Youth Festivals update – Cllr Allison Bucknell

10c **RWB and Cricklade Environment Forum**

Royal Wootton Bassett and Cricklade Environment Forum and resilience update - Cllr Steve Bucknell

10d **RWB&C Community Care Group** (*Pages 113 - 116*)

To receive an update from the last meeting of the Community Care Group held on 13 June 2024.

Cllr Mary Champion and Cllr David Bowler

10e **Economy**

The household economy - Cllr Jacqui Lay

The High Street economy

10f **Community Joint Strategic Needs Assessment - Area Board Priorities - Looking Ahead to 2024/25**

The Area Board will receive an update on the Community Joint Strategic Needs Assessment (JSNA) from the Strategic Engagement and Partnerships Manager Andrew Jack. The Area Board will then agree its priority areas for the forthcoming year.

11 **Community Safety Forum** (*Pages 117 - 118*)

7:50pm

To receive updates from the recent meetings of the Royal Wootton Bassett and Cricklade Community Safety Forum.

12 **Appointment of Representatives** (*Pages 119 - 128*)

7:55pm

To appoint lead members to the:

- RAF Fairford Liaison Group
- Community Area Safety Forum
- Local Highway and Footway Improvement Group (LHFIG)

To note the terms of reference of the LHFIG.

13 **Local Highway and Footway Improvement Group (LHFIG)** (*Pages 129 - 152*)

8:00pm

To note the minutes and consider any recommendations arising from the latest LHFIG meeting held on 22 May 2024, as set out in the attached report.

Recommendations:

- 11-23-10 A3102 Wootton Bassett Infants School (School Keep Clear). Allocate £1,500.00 (RWB TC 25% - £375.00)
- 11-24-22 Cricklade Town centre Sign review. Allocate £3,855.59 (Cricklade TC 25% - £963.00)
- 11-23-19 Tockenham Passing Bay. Allocate £12,000.00 (Tockenham PC 25% - £3,000)
- 11-24-11 Broad Town Speed Limit Assessment. Allocate £3,100.00 (Broad Town PC 25% - £775.00)
- 11-24-04 High Street (East of Willis Way) Bus stop Clearway x 2 Allocate £1,500.00 (Purton PC 25% - £375.00)

Further information on the LHFIG process can be found [here](#).

14 **Funding Applications** (*Pages 153 - 156*)

8:10pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grants: £24,639  
Older & Vulnerable People's Grants: £7,700  
Young People's Grants: £19,916

**Area Board Initiative**

ABG1874 – Royal Wootton Bassett and Cricklade Community Care Group requesting £500 for community support.

**Community Area Grants:**

ABG1473 – Royal Wootton Bassett Environment Trust requesting £5,000 towards Active Travel Network design.

ABG1833 – Royal Wootton Bassett Otters Swimming Club requesting £2,672 towards swimming blocks.

**Older & Vulnerable People's Grants:**

ABG1794 – Royal Wootton Bassett Reengage Tea Party Group requesting £425 towards their 50<sup>th</sup> anniversary celebrations.

**Young People's Grants:**

ABG1857 – Wootton Bassett Gardening Club requesting £1,900 towards stage 2 enhancements at Vale View Gardens.

**Delegated Funding:**

The Area Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement and Partnership Manager, between meetings due to matters of urgency:

ABG1649 – Wiltshire Music Centre requesting £500 towards Celebrating Age Wiltshire's creative mini project in Royal Wootton Bassett Library.

Further information on the Area Board Grant system can be found [here](#).

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

16 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 **Close and Future Meeting Dates**

**8:30pm**

Future Meeting Dates (6:30-8:30pm):

- 9 October 2024
- 11 December 2024
- 12 March 2025

(Networking from 6pm)

For information on applying for a grant or grant application deadlines for these meetings, please contact the Strategic Engagement and Partnerships Manager  
[andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk)